Union Logo



#### **COMPREHENSIVE RUGBY SAFETY AUDIT REPORT**

## 1. General guidelines for completing the Comprehensive Audit (CA) Reports:

The BokSmart Rugby Safety Audit reports are collectively designed with the intention to measure the commitment made by the Union and SARU to ensure that Clubs, Rugby Bodies or Schools in the Provinces are complying with the Rugby Safety regulations imposed upon them. These tools are to assist both the Provincial Rugby Union and the involved School or Club to identify potential safety hazards or risks, and to jointly work together in an attempt to remove such identified hazards or risks and thereby to improve the levels of player safety.

The Comprehensive Audit (CA) report must be submitted electronically by email or by fax and must review and report on the following information:

- The complete record of ALL Coaches and Referees on the Club, Rugby Body or School's register indicating the following:
  - Name and Surname
  - Contact Number
  - Position at Club, Rugby Body or School e.g. Head coach, Forwards coach, Referee, AR etc.
  - Team/Level involved at e.g. U16A, Senior Third team, High School level Referee etc.
  - Rugby Qualification e.g. WR Level 1 coach/WR Level 1 referee/None
  - ID Number/Date of birth
  - BokSmart Certification Code e.g. BS-15023
  - BokSmart certification status, i.e. Certified, Not Certified or Expired
- The complete record of <u>ALL registered rugby players</u> at the Club, Rugby Body, or School indicating the following:
  - Name and Surname
  - Date of birth/ID number
  - Age (on the 1st January of the year in question)
  - Current Team e.g. U13A
  - Playing position(s)
  - Contact Number (if available)
- The complete record of ALL Home match day events for the year in question hosted at the Club, Rugby Body or School controlling for the following:
  - Teams, both home and visiting, must be documented for each match day hosted at the Club, Rugby Body or School
    including the applicable standardised Team Sheets with complete player information provided as per the SARU Team
    Sheet requirements
  - The BokSmart Certification status of the match Referee, and Coaches of both sides on record and checked for each match played at the Club, Rugby Body or School's home venue; where AR's were used, their Certification Codes should also be on record and controlled for
- A completed Emergency Action Plan (EAP) on Record for both Home Matches and Practices during the week
- BokSmart Pre-Participation Examination (PPE) screening documentation on record for all Club, Rugby Body or School's players
- A record of all First Aid/Medical Support Services at home match day events
- Records should be kept on file at the Club, Rugby Body or School and be available from January to date, of the year in which the
  audit takes place
- Only 1-2 samples of the above need to be provided to BokSmart management for review

The Comprehensive safety audit process provides the Auditor and Provincial Union with an opportunity to educate the Club, Rugby Body or School on how to address their shortcomings. Alternatively, the Auditor can have one of the Union BokSmart Trainers visit the Club, Rugby Body or School after the audit and assist in addressing the identified shortcomings.

1. PARTICULARS OF THE CLUB, RUGBY BODY OR SCHOOL

NAME OF CLUB, RUGBY BODY OR		
SCHOOL		
PHYSICAL ADDRESS		
PROVINCE/UNION AFFILIATE	RESPONSIBLE PERSON AT CLUB RUGBY BODY OR SCHOOL	
CONTACT NUMBER	SIGNATURE (REPRESENTATIVE)	

2. PARTICULARS OF THE CLUB, RUG COACHING AND REFEREEING STA	

No.	 		
Coach/Referee or			
Coach & Referee			
Name and Surname			
Contact Number			
Position at Club, Rugby			
Body or School			
Coaching/Refereeing Qualification			
ID number/			
Date of Birth			
BokSmart Certification Number (BS-)			
Certification Expiry			
date			
Team/Division			
		<u> </u>	
No.			
Coach/Referee or			
Coach & Referee			
Name and Surname			
Contact Number			
Position at Club, Rugby			
Body or School			
Coaching/Refereeing Qualification			
ID number/			
Date of Birth			
BokSmart Certification Number (BS-)			
Certification Expiry			
date			
Team/Division			
No.			
Coach/Referee or			
Coach & Referee			
Name and Surname			
Contact Number			
Position at Club, Rugby			
Body or School			
Coaching/Refereeing Qualification			
ID number/			
Date of Birth			
BokSmart Certification Number (BS-)			
Certification Expiry			
date			
Team/Division			

3. PARTICULARS OF THE CLUB, RUGBY BODY OR SCHOOL RUGBY PLAYERS	.'S

No.			
Name and Surname			
ID number/			
Date of Birth			
Age (on 1 <sup>st</sup> January of this year)			
Contact Number			
Playing position			
Current Team			
Parent/legal guardian (where applicable)			
Contact Number for			
parents/legal guardian (where			
applicable)			
No.			
7.0.			
Name and Surname			
ID number/			
Date of Birth Age (on 1st January of			
this year)			
Contact Number			
Playing position			
Current Team			
Parent/legal guardian			
(where applicable) Contact Number for			
parents/legal			
guardian (where			
applicable)			
No.			
Name and Surname			
ID number/ Date of Birth			
Age (on 1st January of			
this year)			
Contact Number			
Playing position			
Current Team			
Parent/legal guardian			
(where applicable) Contact Number for			
parents/legal			
guardian (where			
applicable)			

4. MATCH REPORT FO	ORMAT FOR MA	TCH DAY CONTROLS

Competition/Age grade:						Union I	_ogo	MATCH REPORT			
Field:			Date	e:							
Match Re			<del></del>	-	Referee (B	 S-number): →	BS-				
BokSmart	i	ach:									
Codes											
(BS-numbers): Result:	Home team	Coach:		me score:	, AI\2	Fulltime score:	Б3	Tries:			
Resuit.	Visiting team			ne score:		Fulltime score:		Tries:			
First Aider or R	Rugby Medic Present &	Y / N	Emerge	ncy Spinal Immobilisation Neck Collar, Spider Harn	n Equipment (Spinal	Y / N	Emorgonou A	ction Plan EAP	Y/N		
Visible		1 / N		& Visible		1 / N					
No.	NAME	& SURNAME	Tries	Conv.	ORERS Penalty	Drops	Sin Bir	JDICIAR\	ler Off		
15			11103	COIIV.	1 Charty	Бгорз	Sili Dii	- 010	ici Oii		
14											
13											
12											
11											
10											
9								_			
8 7								_			
6			1					+-			
5								_			
4								_			
3								_			
2								_			
1								_			
'	Penalty	Tries						_			
RESERVI		11163	1								
16											
17											
18								_			
19								_			
20								_			
21								+			
22								+			
(23)											
	EMENTS (Tact	ical):									
	Substitute			For	No.	Replaced Playe	er	1	ime		
				For		. ,					
				For							
				For							
				For							
				For							
				For							
				For							
				For							
REPLAC	EMENT (Blood	l Bin):		I		1					
	•			For							
				For							
+				For							
				·		1					
Manage	er:					Date	):				

5. TEAM SHEET FORMAT FOR MATCH DAY CONTROLS	

SAR 44.2017

### **SOUTH AFRICAN RUGBY UNION - TEAM SHEET**



(This team sheet must be completed by the Team Manager and handed to the Officiating Referee at least 1 hour (sixty minutes) before the start (kick-off time) of the match concerned – Coach 1 (Head coach) and Coach 2 (Assistant Coach) are for the same team; both teams have to submit team sheets!)

COMP	ETITION/AGE GRADE:	1								
TEAM: OPPOSING TE				TEAM:				_		
TEAM	COACH 1 (name):		TEAM COA	CH 2 (name):				_		
BokSma	art (BS) No. COACH 1:	BS-	BokSmart (BS	) No. COACH 2:	BS-			_		
MATC	H REFEREE (name):		BokSmart (BS	) No. Referee:	BS-			_		
Assistar	nt Referee 1 (where appl.):	BS-	Assistant Refe	eree 2 (where appl.):	BS-			_		
VENUI	E:							_		
DAY:			TIME:	D/	ATE:			_		
TEAM L	<u>-IST</u>	Initials & Surname	Name	Player Reg #	Concu	d/Confirmed ssion? te if <u>YES</u>	DOB DOB = L		Birth	
15	Full back						/	1	(	)
14	Right wing						/	1	(	)
13	Right centre						1	1	(	)
12	Left centre						1	1	(	)
11	Left wing						1	1	(	)
10	Fly half						1	1	(	)
9	Scrum half						1	1	(	)
8	Number eight						/	1	(	)
7	Right flanker						1	1	(	)
6	Left flanker						1	1	(	)
5	Right lock						1	1	(	)
4	Left lock						1	1	(	)
3	Tight head prop						1	1	(	)
2	Hooker						1	1	(	)
1	Loose head prop						1	1	(	)
		provide positions; bear in mind <u>al</u> prop on the bench is compul			p and one (1)	hooker on the	bench, but	for U	19	
16	Hooker						1	1	(	)
17	Prop						/	1	(	)
18							/	1	(	)
19							/	1	(	)
20							/	1	(	)
21							1	1	(	)
22							/	1	(	)
hereb	y certify that the al	oove information is corre	ect:							
	Manager:			Mobile Nu	mhari					
	-	Please Print		Mobile Nu	iiiber:			_		
Medic	al Doctor:	Please Print		HPCSA Nu	ımber:	MD-				
Physic	otherapist:			HPCSA Nu	ımber:	PT-				
Date:		Please Print Signed by	Team Manager:							

### **SOUTH AFRICAN RUGBY UNION - TEAM SHEET**



(This team sheet must be completed by the Team Manager and handed to the Officiating Referee at least 1 hour (sixty minutes) before the start (kick-off time) of the match concerned – Coach 1 (Head coach) and Coach 2 (Assistant Coach) are for the same team; both teams have to submit team sheets!)

COMP	ETITION/AGE GRADE	:								
TEAM	:		OPPOSING	TEAM:				_		
TEAM	COACH 1 (name):		TEAM COA	CH 2 (name):				_		
BokSma	art (BS) No. COACH 1:	BS-	BokSmart (BS	S) No. COACH 2:	BS-			_		
MATC	H REFEREE (name)	<u> </u>	BokSmart (BS	6) No. Referee:	BS-			_		
Assistar	nt Referee 1 (where appl.):	BS-	Assistant Ref	eree 2 (where appl.):	BS-			_		
VENU	E:							_		
DAY:		_	TIME:	D/	ATE:			_		
TEAM L	<u>LIST</u>	Initials & Surname	Name	Player Reg #	Conc	ed/Confirmed ussion? ote if <u>YES</u>	DOB DOB = I		Birth	
15	Full back						1	1	(	)
14	Right wing						1	1	(	)
13	Right centre						1	1	(	)
12	Left centre						1	1	(	)
11	Left wing						1	1	(	)
10	Fly half						1	1	(	)
9	Scrum half						1	1	(	)
8	Number eight						1	1	(	)
7	Right flanker						1	1	(	)
6	Left flanker						1	1	(	)
5	Right lock						1	1	(	)
4	Left lock						1	1	(	)
3	Tight head prop						1	1	(	)
2	Hooker						1	1	(	)
1	Loose head prop						1	1	(	)
REPLA players		to provide positions, bear in m	ind that there has to	be two (2) props and	d one (1) h	ooker on the ben	ch for squ	ads of	<mark>23</mark>	
16	Hooker						1	/	(	)
17	Prop						/	1	(	)
18	Prop						1	/	(	)
19							/	1	(	)
20							1	/	(	)
21							1	/	(	)
22							1	/	(	)
23							/	1	(	)
hereb	y certify that the a	bove information is corr	ect:							
Team	Manager:			Mobile Nu	mber:					
	-I David	Please Print		LIBOS:	•	ME				
wedic	al Doctor:	Please Print		HPCSA Nu	ımper:	MD-				
Physic	otherapist:	Plana Print		HPCSA Nu	ımber:	PT-				
Date:		Please Print Signed by	Team Manager:							

# SOUTH AFRICAN RUGBY UNION - TEAM SHEET SEVENS RUGBY MATCHES



This team sheet must be completed by the Team Manager and handed to the Tournament Coordinator and/or Officiating Referee at least 1 hour (sixty minutes) before the start (kick-off time) of the match concerned – Coach 1 (Head coach) and Coach 2 (Assistant Coach) are for the same team; both teams have to submit team sheets! The Tournament Coordinator in certain instances must provide the Referee and Assistant Referee detail, Time, and opposing Team information.

Wing (Backline)		MPETITION/AGE GRADE:	rainator in certain instances mus	n provide the neje	ree una rissistant i	rejeree detail, rime, dha o	pposing rear			
BolsSmart (BS) No. COACH 1:   BS   BolsSmart (BS) No. COACH 2:   BS   BolsSmart (BS) No. Referee   BS   BolsSmart (BS) No. Referee   BS   BS   BolsSmart (BS) No. Referee   BS   BS   BS   BS   BS   BS   BS	TEA	TEAM: OPPOSING TEAM:								
MATCH REFEREE (name):   BokSmart (BS) No. Referee:   BS-	TEA	M COACH 1 (name):		TEAM COA	CH 2 (name):			-		
Assistant Referee 1 (where appl.):   BS-   Assistant Referee 2 (where appl.):   BS-	Boks	Smart (BS) No. COACH 1:	BS-	BokSmart (BS	No. COACH 2:	BS-		-		
VENUE: DAY:  Initials & Surnamo Namo Player Reg # Suspected/Confirmed Conclusion? Only note 1758    Ming (Backline)	MA	TCH REFEREE (name):		BokSmart (BS	No. Referee:	BS-		-		
TIME:   DATE:	Assi	stant Referee 1 (where appl.):	BS-	Assistant Refe	ree 2 (where appl.):	BS-		-		
Initials & Surname   Name   Player Reg # Suspected/Confirmed   DOB & Age   DOB = Date of Birth   Concussion?   Only note if YES   Contre (Backline)	VEN	NUE:						-		
Control (Backline)	DA	<b>/</b> :	-	TIME:	D/	ATE:		-		
Tourish Review   Country	<u>TEAI</u>	M LIST	Initials & Surname	Name	Player Reg #	Concussion?	DOB = D	ate o	f Birth	,
Second Part   Play maker (Backline)	7	Wing (Backline)					/	1	(	)
Sweeper (Backline)	6	Centre (Backline)					/	1	(	)
The SARU Regulations for Under-aged Rugby: Schools Rugby Age-Banding and SARU Regulations for Under-aged Rugby: Adult Rugby are also applicable to Sevens Rugby.  The SARU Regulations for Under-aged Rugby: Schools Rugby Age-Banding and SARU Regulations for Under-aged Rugby: Adult Rugby are also applicable to Sevens Rugby.  The Schedule B' Clearance at Schools Rugby for Front Row players, do however not apply to Sevens Rugby.  These particular Clauses pertain to traditional 15-a-side Rugby Front Rows who compete in full pack scrum contests. The scrum contest and Front Row players in Sevens Rugby are not considered in the same light as traditional Front Row players in 15-a-side rugby.  Where the Schools Rugby Age-Banding regulations apply to a suitable under-aged player in Sevens Rugby, the coach must complete and submit the appropriate 'Schedule A' form to their respective Provincial Rugby Union, and this must be signed off by ALL responsible parties, before the player will be allowed to participate.  Where the Adult Under-aged rugby regulations apply to a suitable under-aged player in Sevens Rugby as set out in Clause 1 of the regulations, then these players have to be nominated into the process by the involved Provincial Rugby Union, and have to undergo the appropriate Clause 5 clearance process stipulated in the SARU Under-aged Rugby regulations for Adult Rugby.  These signed off forms and official notice of clearance MUST accompany the player at every Tournament or Match they wish to participate in, or they will be denied participation.  8 Hooker	5	Play maker (Backline)					1	/	(	)
Hooker       Loose head prop	4	Sweeper (Backline)					1	1	(	)
The SARU Regulations for Under-aged Rugby: Schools Rugby Age-Banding and SARU Regulations for Under-aged Rugby: Adult Rugby are also applicable to Sevens Rugby.  The 'Schedule B' Clearance at Schools Rugby for Front Row players, and Clauses 2, 3 and 4 of the Under-age Clearance for Adult Rugby Front Row players, do however not apply to Sevens Rugby.  These particular Clauses pertain to traditional 15-a-side Rugby Front Rows who compete in full pack scrum contests. The scrum contest and Front Row players in Sevens Rugby are not considered in the same light as traditional Front Row players in 15-a-side rugby.  Where the Schools Rugby Age-Banding regulations apply to a suitable under-aged player in Sevens Rugby, the coach must complete and submit the appropriate 'Schedule A' form to their respective Provincial Rugby Union, and this must be signed off by ALL responsible parties, before the player will be allowed to participate.  Where the Adult Under-aged rugby regulations apply to a suitable under-aged player in Sevens Rugby as set out in Clause 1 of the regulations, then these players have to be nominated into the process by the involved Provincial Rugby Union, and have to undergo the appropriate Clause 5 clearance process stipulated in the SARU Under-aged Rugby regulations for Adult Rugby.  These signed off forms and official notice of clearance MUST accompany the player at every Tournament or Match they wish to participate in, or they will be denied participation.  8 Hooker	3	Tight head prop					1	1	(	)
The SARU Regulations for Under-aged Rugby: Schools Rugby Age-Banding and SARU Regulations for Under-aged Rugby: Adult Rugby are also applicable to Sevens Rugby.  The 'Schedule B' Clearance at Schools Rugby for Front Row players, and Clauses 2, 3 and 4 of the Under-age Clearance for Adult Rugby Front Row players, do however not apply to Sevens Rugby.  These particular Clauses pertain to traditional 15-a-side Rugby Front Rows who compete in full pack scrum contests. The scrum contest and Front Row players in Sevens Rugby.  Where the Schools Rugby Age-Banding regulations apply to a suitable under-aged player in Sevens Rugby, the coach must complete and submit the appropriate 'Schedule A' form to their respective Provincial Rugby Union, and this must be signed off by ALL responsible parties, before the player will be allowed to participate.  Where the Adult Under-aged rugby regulations apply to a suitable under-aged player in Sevens Rugby as set out in Clause 1 of the regulations, then these players have to be nominated into the process by the involved Provincial Rugby Union, and have to undergo the appropriate Clause 5 clearance process stipulated in the SARU Under-aged Rugby regulations for Adult Rugby.  These signed off forms and official notice of clearance MUST accompany the player at every Tournament or Match they wish to participate in, or they will be denied participation.  8	2	Hooker					1	1	(	)
The 'Schedule B' Clearance at Schools Rugby for Pront Row players, and Clauses 2, 3 and 4 of the Under-age Clearance for Adult Rugby Front Row players, do however not apply to Sevens Rugby.  These particular Clauses pertain to traditional 15-a-side Rugby Front Rows who compete in full pack scrum contests. The scrum contest and Front Row players in Sevens Rugby are not considered in the same light as traditional Front Row players in 15-a-side rugby.  Where the Schools Rugby Age-Banding regulations apply to a suitable under-aged player in Sevens Rugby, the coach must complete and submit the appropriate 'Schedule A' form to their respective Provincial Rugby Union, and this must be signed off by ALL responsible parties, before the player will be allowed to participate.  Where the Adult Under-aged rugby regulations apply to a suitable under-aged player in Sevens Rugby as set out in Clause 1 of the regulations, then these players have to be nominated into the process by the involved Provincial Rugby Union, and have to undergo the appropriate Clause 5 clearance process stipulated in the SARU Under-aged Rugby regulations for Adult Rugby.  These signed off forms and official notice of clearance MUST accompany the player at every Tournament or Match they wish to participate in, or they will be denied participation.  8 Hooker	1	Loose head prop					1	1	(	)
9 Prop	V e V th	Row players in Where the Schools Rugby Ag appropriate 'Schedule A' form Where the Adult Under-aged i ese players have to be nomin	rtain to traditional 15-a-side Rugi e Sevens Rugby are not consider e-Banding regulations apply to a in to their respective Provincial R wi rugby regulations apply to a suit nated into the process by the inv process stipulated in the SA fficial notice of clearance MUST	by Front Rows who ed in the same ligh a suitable under-ag dugby Union, and t ill be allowed to pa able under-aged p volved Provincial F ARU Under-aged R accompany the pla	o compete in full pa th as traditional Fro led player in Seven his must be signed rticipate. layer in Sevens Ru Bugby Union, and h ugby regulations fo ayer at every Tourn	ont Row players in 15-a-sion s Rugby, the coach must of l off by ALL responsible po gby as set out in Clause 1 ave to undergo the approp or Adult Rugby.	le rugby. complete and arties, before of the regula priate Clause	the pations	mit the player s, then earanc	e e
10 Utility (Forward/Backline)	8	Hooker					1	/	(	)
(Forward/Backline)  11 Centre (Backline)  12 Wing (Backline)  1 I hereby certify that the above information is correct:  Team Manager:  Please Print  Medical Doctor:  Physiotherapist:  Physiotherapist:  HPCSA Number:  PT-	9	Prop					1	1	(	)
12   Wing (Backline)	10	,					1	1	(	)
Team Manager:    Mobile Number:   Mobile	11	Centre (Backline)					1	1	(	)
Team Manager:  Please Print  Medical Doctor:  Please Print  HPCSA Number:  Physiotherapist:  HPCSA Number:  PT-	12	Wing (Backline)					1	1	(	)
Medical Doctor:  Please Print  HPCSA Number:  MD-  Physiotherapist:  Physiotherapist:  Please Print  HPCSA Number:  PT-		ım Manager:		i:	Mobile Nui	mber:				
Please Print	Med	dical Doctor:			HPCSA Nu	mber: MD-		_		
	Phy				HPCSA Nu	mber: PT-		_		

Date:

6. MATCH DAY CONTROL SCHEDULE FOR HOME VENUE

VENUE:	:								
			TIME:		DATE:				
MATCH N	UMBER: _								
Field:				Competiti	on/				
Field:				Age Grad	e:				
HOME TEAM:				VS OPPOSING	G TEAM:				
Match Referee: BokSma			BokSmart	Code Referee (BS	-number):	→ BS			
BokSmart Codes	Home Team Coach:			BS	AR1	l:	BS		
(BS-numbers):	Visiting Team		BS	AR2	<u> </u>	BS			
• No	Coach: ote: Only contro	l for Assista	ant Referees (AF	R) when they are	e available, and applicab	ole!			
First Aider or Ru Present & Visible	ıgby Medic		/ / N	Emergency Spinal	Immobilisation Equipment ck Collar, Spider Harness, Head	Y / N	Emergency Action Plan EAP	Y / N	
Field Safety Insp	pection	Υ	′ / N		ked and reviewed for correct	Y / N	Crowd Control checked	Y / N	
Assistant	Coach	1		1 1 79	Assistant Coacl	h	1	1	
(home team):					(opposing team):				
BokSmart (			BS-			BokSmart (BS) No. BS-			
Entered the	e field of play	during th	e match (for a	locumenting	Home team coach		Y or N		
after the ma	tch):				Visiting team coach		YorN	Yor N	
					Assistant Coach Home t	team	YorN		
					Assistant Coach Visiting	team	YorN		
					Other <u>Non-Medical</u> pers reason):				
MATCH N	UMBER: _								
Field:				Competiti					
LIONE TEAM				Age Grad					
Match Refe				_	ING TEAM:  Int Code Referee (BS-number): →  BS				
	Home Team			DONOMAR	Odde Neieree (DO	number).	, 53		
BokSmart	Coach:		BS		AR1:		BS		
Codes (BS-numbers):	Visiting Team Coach:			BS	AR2:		BS		
• No		l for Assista	ant Referees (AF		e available, and applicab	ole!			
First Aider or Ru Present & Visible		Υ	′ / N	(Spinal Board, Nec Blocks) Present &		Y / N	Emergency Action Plan EAP	Y / N	
Field Safety Insp	pection	Y	′ / N	Team Sheets chec player ages	ked and reviewed for correct	Y / N	Crowd Control checked	Y / N	
Assistant	Coach				Assistant Coacl				
(home team):	!				(opposing team):				
BokSmart (BS) No. BS-			BokSmart (BS) No. BS-						
Entered the field of play during the match (for documenting after the match):			Home team coach		Y or N				
				Visiting team coach		Y or N			
			Assistant Coach Home team		Yor N				
			Assistant Coach Visiting team		YorN				

7. ADDI	TIONAL SAFE	ETY CONTRO	DLS	

Does the Club, Rugby Body or School have a	
usable BokSmart aligned Emergency Action Plan	Y / N
or EAP available, accessible and visible for	T / N
MATCHES played at their HOME venue?	
Comments/suggestions:	
Does the Club, Rugby Body or School have a	
usable BokSmart aligned Emergency Action Plan	Y / N
or EAP available, accessible and visible for	Y / N
PRACTICES at their HOME venue?	
Comments/suggestions:	
Does the Club, Rugby Body or School have	
sufficient record of performing Pre-Participation	Y / N
Examination or PPE screening on their players Pre-	f / N
season or any newly joining players?	
Comments/suggestions:	
Does the Club, Rugby Body or School keep	
sufficient records of First Aid/Medical Support	Y / N
services at matches played at their HOME venue?	
Comments/suggestions:	

8. UNION AND AUDITING REPRESENTATIVE DETAILS AND RECOMMENDATIONS

UNION					
PHYSICAL ADDRESS					
RECOMMENDATIONS FOLLOWING RUGBY SAFETY AUDIT FOR IMPROVEMENT OF CURRENT STATUS	Safety Audit Rating:  4 Star – Excellent; 3 Star – Very good; 2 Star – Average; 1 Star – Poor; 0 Star – FAIL  Excellent = All criteria have been met and documented, including First Aid, equipment and Emergency Action Plan; Very good = All BokSmart certification match controls for coaches/referees are in place including all the club/Schools coaches being BokSmart certified, with First Aid and Equipment on-site; Average = All BokSmart certification match controls for coaches/referees are in place, with most of the club/Schools coaches/referees BokSmart Certified; Poor = Some match controls in place, some club/School coaches/referees BokSmart certified; FAIL = Few if any controls in place, little to no BokSmart Certified coaches/referees  Rating:Star  Comments/Recommendations:				
CONTRAVENTIONS OF THE RUGBY SAFETY REGULATIONS					
RECOMMENDATION FOR IMPLEMENTATION OF SANCTIONS (WHERE APPLICABLE)					
AUDITOR		SIGNATURE (AUDITOR)			
BOKSMART REPRESENTATIVE		SIGNATURE (REPRESENTATIVE)			
UNION CEO		SIGNATURE (CEO)			
DATE OF AUDIT REPORT SUBMITTED		DATE OF AUDIT REPORT REVIEWED			